



School/Parent/Family Engagement Policy
Canby Lane Elementary 2018-2019
Revision Date 07-26-18

Title I, Part A, Section 1116 of the Every Student Succeeds Act (ESSA) requires that each school served under Title I, Part A, develop jointly with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy/plan.

DEKALB COUNTY SCHOOL DISTRICT GOALS:

<p>Goal Area I: Student Success with Equity and Access Improve student's mastery of learning standards</p> <ul style="list-style-type: none">• The DeKalb County School District will increase the percentage of students scoring at the Developing Learner level or above on the Georgia Milestones Literature End of Grade (EOG) Assessment.• The DeKalb County School District will increase the percentage of students scoring at the Developing Learner level or above on the Georgia Milestones Math End of Grade (EOG) Assessment.
--

Canby Lane Elementary GOALS:

<ul style="list-style-type: none">• Increase the percentage of students scoring at the Developing Learner level or above by five percentage points on the 5th Grade End of Grade (EOG) Assessment for the 2018-2019 school year.

JOINTLY DEVELOPED

Canby Lane Elementary will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Parents are encouraged to attend Preplanning Parent Input sessions to review the Parent Involvement Policy, Parent-Student-Compact, and 1% set aside and make suggestions based on student needs and school improvement goals. Parents are also encouraged to participate in the school's parent surveys and Principal's Chat to provide input throughout the year.

ANNUAL TITLE I MEETING

Canby Lane Elementary will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parental involvement policy, the schoolwide plan, and the school-parent compact.

Canby Lane Elementary will hold the Annual title I meeting on **September 6, 2018**. The meeting will be held at flexible times to accommodate all stakeholders.

COMMUNICATIONS

Canby Lane Elementary will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parental involvement.
- Publish yearly parental engagement calendar.

- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

We provide timely notices of Title I meetings, activities, and academic progress through the school website, Infinite Campus, and SchoolConnect (Calling Post). This allows parents time to adjust their schedules for meetings and to be aware of their child's performance at school. REMIND, FACEBOOK, and the school marquee is provided as an additional means of communication with our stakeholders. Curriculum Night is held at the beginning of each year where administrators and teachers provide parents information about the curriculum, academic assessments used to measure student progress and testing data. Preplanning Parent Input meetings are provided at multiple dates and times to parents and stakeholders to respond to any suggestions or ideas they may have related to the education of their child. This information is then used to develop the school parent policy, school-parent compact, and 1% Set Aside.

We encourage our parents to become full participating stakeholders in the decision-making process. This is accomplished through representation on the school council, School-wide planning committee, parent involvement committee, and membership in the PTA.

Canby Lane Elementary will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the school staff, and students will share the responsibility for improved student academic achievement. The school-parent-compact will serve as an additional means of communicating how the school and parents will strengthen the partnership between school and home to increase student achievement.

RESERVATION OF FUNDS

Canby Lane Elementary will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent by:

Parents will participate in the creation of the Title I Parental Involvement 1% Set Aside during the Preplanning Parent Input Meetings and Annual Title I meeting.

COORDINATION OF SERVICES

Canby Lane Elementary will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

Canby Lane Elementary will designate a staff member to collaborate with feeder schools and designated agencies to support students and families.

BUILDING CAPACITY OF PARENTS

Canby Lane Elementary will build the parents' capacity for strong parental involvement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The State's academic content standards.
 - The State's student academic achievement standards.
 - The State and local academic assessments including alternate assessments.
 - The requirements of Title I, Part A.
 - How to monitor their child's progress.
 - How to work with educators.

Canby Lane Elementary will provide increased parental involvement by providing the following:

- Parent input stations (chromebooks/i-pads and/or feedback forms) at parent meetings throughout the school year
- Sharing parent feedback on the school website, REMIND, and school FACEBOOK page from surveys and parent input forms
- Parents can volunteer their time for various school functions, booster organizations, beautification projects, and other specified volunteer opportunities.
- The Title I Family Engagement Facilitator will provide workshop offerings throughout the school year to further encourage parents' ability to support their child's achievement.

BUILDING CAPACITY OF SCHOOL STAFF

Canby Lane Elementary will provide training to educate the teachers, pupil services personnel, principal, and other staff in how to reach out to, communicate, and work with parents as equal partners, in the value and utility of contributions of parents and in how to implement and coordinate parent programs and build ties between parents and the school by:

Canby Lane Elementary staff meetings will double as professional development where staff members will discuss strategies and develop ideas to enhance communication, resource sharing, and enhance relationships with community stakeholders to increase student achievement. In addition, the Title I Family Engagement Facilitator will support the school by meeting with the Leadership Team to develop professional learning opportunities based on feedback from parent input to strengthen ties between home, school, and community.

Canby Lane Elementary will provide other reasonable support for parental involvement activities under Section 1118 as parents may request by:

DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS



- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.



Train parents to enhance the involvement of other parents.



To maximize parental involvement and participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.

- Adopt and implement model approaches to improving parental involvement
- Establish a schoolwide Parent Advisory Council to provide advice on all matters related to parental involvement in Title I, Part A programs.



Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

Canby Lane Elementary takes into consideration the time and resource constraints that our parents face. Parents are encouraged to conference with teachers at any time but because most of them work during school hours we will hold evening conferences during the school year. Parents are also encouraged to communicate with teachers via Infinite Campus (Parent Portal) and REMIND. Parent workshops are held on different days and times throughout the year based on the data we received on the parent surveys. The School will collaborate with community based organizations to share school communications as well as parent engagement workshops based on parent feedback.

